Meeting Call to Order 2:03pm

- Director Shripat Kamble opened the call and welcomed the participants. After the roll call, a quorum was determined to be present.
- Guest Mrs. Riley joined the call earlier than expected. The agenda was thus rearranged with unanimous consent to allow that conversation to take place first.

ESA/ACE and H.U.D. Partnership

- Stelzig introduced Riley and explained that he and she have had conversations seeking areas of confluence where ACE and HUD can work to mutual benefit.
- Riley explained that her department:
  - annually distributes about $120M in grants to support the promotion and use of IPM in public and privately-owned multi-family housing units.
  - is not strictly urban-focused. They also seek IPM for yards, personal residences, etc.
  - has completed appx 25 housing projects to date
  - has a hard time directing clients and grantees to sources of “true” IPM.
Once HUD is confident that ACEs follow the IPM model, Riley said that she is willing to consider directing people to ACEs for bidding on jobs. To achieve mutual goals, we would encourage ACEs to follow IPM whenever possible.

Another suggestion is to have the ACE sign off on a Statement of Work or bid submittal sheet as a way to validate that the job will follow IPM.

The discussion concluded with the understanding that Stelzig and Riley would reconnect later in the summer with any updates.

Presentation of Reports

- Stelzig presented the HQ report. Discussion areas included:
  - The presentation of certification-holders seeking Inactive or Retired status
  - HQ promotional activities, including possible development of an ACE Award
  - New marketing ventures
  - A developing partnership with the Entomological Society of Canada
  - A proposed new ACE Study Guide
  - A discussion on updating the label on the ACE exam (Forrest St. Aubin will handle this)
  - A need to appoint a new individual to the Student Certification Award Judging Panel (Shripat Kamble will handle this)

| MOTION: (Debboun, Dykstra 2nd) Move to grant the ACE-Inactive status request of Jeremy Scott Wilson with an effective date of Jan 1, 2012 and an end date of no later than Dec 31, 2013. Vote passes unanimously and motion carries. |
| MOTION: (Debboun, Dykstra 2nd) Move to grant the BCE-Retired status to Willison Crites and Robert Pennington effective immediately. Vote passes unanimously and motion carries. |

- Gammel presented the Certification Corporation 2012 financial report, noting and reminding the Board that the program was due to sustain a loss this year as we sought to build and expand the program. Applications are lower than expected, but retention is better than expected. Projection for year-end performance is at or better than budget.

- Gammel presented the Governing Board report for Drees.

- Stelzig reported on the Mickie Rops Consulting project to retool the ACE exam and content outline. The project is entering Phase 2 during which the revised content outline will be validated by practicing PMPs.

- St. Aubin reported on the ACE Committee that applications and exams are proceeding well. Counts of applicants were included in the HQ report.

- Debboun reported on the Military Committee. He is still pushing for all field officers to be BCE and noted that because ACE is not a job requirement the Army will not pay for it. Since enlisted personnel make less money it is difficult to expect that they will want to pay for it themselves either.

- No Examination Committee report was presented.

- No Continuing Education Committee report was presented, though Stelzig did note that the annual audit process has not yet begun.

Board Action Items

- Kamble introduced the approval of the March 13th Certification Board meeting minutes and called for a motion.

| MOTION: (Cilek, Debboun 2nd) Move to approve the March 13, 2012 meeting minutes. Vote passes unanimously and motion carries. |

- Stelzig introduced the Agenda Brief entitled Exam Question Revision Protocol, which addressed the fact that ESA heretofore had no standardized way to review a suspect question on one of the ACE or BCE exams.

| MOTION: (Cilek, Mount 2nd) Move that the Certification Board adopt a regular review process of questions for each certification exam with a priority set by the Certification Board and the review of no fewer than one complete question bank performed by the Examination Committee. Vote passes unanimously and motion carries. |
Stelzig introduced the Agenda Brief entitled Are ACEs Entomologists? This Brief sought to answer a question that HQ is often asked by ACEs and ACE-aspirants. After discussion the Board took no action. When asked “Am I an entomologist?” by ACEs, HQ is encouraged to reply “You are an Associate Certified Entomologist.”

Stelzig introduced the Agenda Brief entitled ACE Code of Ethics Revision. This Brief was presented as a way to better align the ACE program with IPM principles, in keeping with the revised content outline.

Stelzig introduced the Agenda Brief entitled ACE Renewal – Structural Changes. The suggestion in this Brief was to add a CEU requirement for ACEs and change the renewal period from one to three years. After much discussion, it was determined that the issues needed additional research before a vote could take place. The Brief was tabled and will be added to the November meeting agenda.

St. Aubin introduced the Agenda Brief entitled Deadlines, which sought to determine the appropriate level of flexibility for BCE and ACE deadlines. After some discussion it was decided that a more rigid enforcement of given deadlines is all that is required and the Brief was pulled with no action.

Old Business:
- ESA has decided not to participate with an exhibit in the NEHA meeting on June 28-30 at San Diego.

New Business:
- It was suggested that ESA HQ sends an email to all BCEs (and ACEs when appropriate) in advance of any meeting where the ESA Certification Programs will be in attendance with an exhibit and encourage them to stop by the booth, possibly to help run it.

Action Items:
1. Staff to research the possible impact of the proposed ACE Structural Changes and present to the Certification Board this November.
2. Kamble to nominate new member of the Student Certification Award Judging Panel
3. St. Aubin to initiate updating of the ACE Exam Tempo label and related questions
4. Examination Committee to determine schedule of review for all exams

Respectfully submitted:
Chris Stelzig, ESA Director of Certification and Data Management

NOTE: The next quarterly call is scheduled for Tuesday, October 30th at 2:00 PM EST