Certification Board Members Present
Shripat Kamble, Certification Board Director
Mustapha Debboun, Certification Board Director-Elect
Jerry Hatch, Past Certification Board of Director
Elizabeth Dykstra, Pacific Branch representative
Robin Todd, Eastern Branch representative
Juan Rodriguez, International Branch representative
Bart Drees, ESA Governing Board Liaison to the Certification Board
Naresh Duggal, Chair, BCE Examining Committee
Forrest St. Aubin, Chair, ACE Examining Committee
Brian Mount, Southwestern Branch representative

Certification Board Committee Chairs Present
Arun Sen, PM&C Review Committee Chair

Staff
David Gammel, ESA Executive Director
Chris Stelzig, ESA Director of Certification

Guests
Molly Keck, 2013 SW Branch representative
BCE applicant {name withheld} whose application was denied

Absent
Jim Cilek, Southeastern Branch representative
Stuart Mitchell, North Central Branch representative

Meeting Call to Order 2:03pm
- Director Shripat Kamble opened the teleconference and welcomed the participants. After the roll call, a quorum was determined to be present.

Presentation of Reports
- Stelzig presented the HQ report. Discussion areas included:
  o A review of the overall numbers of BCE and ACE certified individuals and applicants
  o A discussion of the primary activities of ESA HQ with respect to the certification programs, including
    ▪ A proposed joint-marketing arrangement with BioQuip
    ▪ The continued development of an award to recognize ACEs
    ▪ An update on the pursuit of developing an ACE-Canada initiative
      • ESA Vice President Rob Wiedenmann is attending the ESC meeting in Nov 2012. It was suggested that incoming CB Director-Elect Pat Copps also attend.
    ▪ An update on the Knoxville meeting, especially Under the Lens, and the ACE Prep Course
    ▪ Dr Stuart Mitchell, BCE continues to develop the ACE Study Guide
    ▪ An update on the pursuit of a working relationship and partnership with NPMA
• It was recommended that the current Certification Board Director approach NPMA leadership once a successor for outgoing Executive Director Rob Lederer is named.
  ▪ An overview of the results of ESA’s booth presence at Bed Bug Summit in Las Vegas, NV in early September, 2012
    o The presentation of certification-holders seeking Inactive or Retired status
    o A brief overview of the ACE Content Outline review project
    o A discussion about reprinting BCE collateral
    o Notification to the Certification Board that agenda items for the Fall Governing Board meeting will be due to ESA HQ by October 15th.
    o Presentation of Inactive and retired applications.

MOTION: (St Aubin, Duggal 2nd) Move to grant the ACE-Inactive status to Jorge Alberto Ortiz, Jr. with an effective date of Jan 1, 2012 and an end date of no later than Dec 31, 2013. Vote passes unanimously and motion carries.

MOTION: (St Aubin, Rodriguez 2nd) Move to grant the BCE-Retired status to James Ron Box, Albert E. Grable, A. Sterett Robertson, and Patrick W. Weddle with an immediate effective date. Vote passes unanimously and motion carries.

  o Stelzig presented the fact that the BCE collateral materials that are distributed for BCE still bear the old logo. He asked the sense of the Board if this was an item of sufficient value to BCEs to reprint and received an affirmative answer. New BCE logo decals will be printed for 2013.

• Drees presented the Governing Board report. The Board met in Knoxville on July 11, 2012. Minutes were approved at the Sept 10, 2012 meeting. No significant action items were presented.
• St. Aubin reported on the ACE Committee that applications and exams are proceeding well. Counts of applicants were included in the HQ report.
• Debboun reported on the Military Committee. He is still pushing for all field officers to be BCE.
• Duggal reported the summary of YTD BCE exams, most specifically:
  o Of 35 BCE applications received
    ▪ 20 passed their exam
    ▪ 5 did not pass
    ▪ 8 are still pending their exam date
    ▪ 2 were denied for lack of proper qualification
  o Of those who took their exam, analyzed by specialty a trend of rate of passing shows that the medical exam has a higher failure rate than the other specialties. As a result of this discussion, it was suggested to consider splitting the Medical/Veterinary into two discrete Specialties. The Certification Board will devote time to analyzing these statistics and determining a proper course of action, if applicable, at the November meeting.
    ▪ Qualifying Exam: 22 pass, 3 fail, 0 pending
    ▪ Urban Exam: 15 pass, 1 fail, 6 pending
    ▪ Med/Vet Exam: 3 pass, 4 fail, 0 pending
    ▪ Plant Exam: 1 pass, 0 fail, 1 pending
    ▪ General Ent Exam: 2 pass, 0 fail, 3 pending
  o Sen reported that the annual audit process has recently begun but no results were yet available.

Board Action Items
• The Board began Executive Session to review the denied application of a BCE aspirant. After the applicant left the call the board continued the discussion and the decision of the Examination Committee to deny the application stands.
• The Board reviewed the minutes of the June 19, 2012 meeting.

MOTION: (St Aubin, Debboun 2nd) Move to approve the June 19, 2012 meeting minutes. Vote passes unanimously and motion carries.
• Stelzig introduced the Agenda Brief entitled Policy Change: Transcripts for BCE Re-Applications, which questioned the need for transcripts for applications where the applicant is a former BCE.

MOTION: (Debboun, Mount 2nd) Move to allow former BCE applicants to apply for BCE certification and be exempted from the need to submit academic transcripts. *Vote passes unanimously and motion carries.*

• Stelzig introduced the Agenda Brief entitled Rule Change: Hearings for Denied Applications which questioned the need for continued ‘face to face’ hearings when an application is denied.

MOTION: (Debboun, Mount 2nd) Move to modify the BCE Operating Manual requirements for denied BCE applications as follows “Any applicant, whose application is denied for reasons other than failure of a written examination, has the right to request that their application be reviewed by the Certification Board. The applicant will be allowed to include one additional page which explains why the denial was in error. This page and the full original application will be presented to the Certification Board at their next regularly scheduled meeting. It is at the discretion of the Director as to whether or not a vote is taken at that time, but a vote should occur within one week of the conclusion of the meeting. If successfully appealed, the applicant may proceed normally through the BCE application process. If the appeal is unsuccessful, the applicant may elect to either have one half of their application fee returned or to have the full amount converted into an ACE application, as long as the candidate meets current ACE qualifications.” *Vote passes unanimously and motion carries.*

• Stelzig introduced the Agenda Brief entitled Change in Committee Structure-Recertification Committee which suggests the need to more closely align the representatives on this committee with total numbers of certified individuals in each Specialty area.

MOTION: (St Aubin, Debboun 2nd) Move to change the Operating Manual so that the Recertification Committee be comprised of no fewer than five members from any Specialty and be reviewed annually. *Vote passes unanimously and motion carries.*

• Stelzig introduced the Agenda Brief entitled Rule Clarification: BCE Intern Qualifications. This Brief sought to clarify the level of experience required of BCE applicants. The two suggested motions were declined by the Certification Board and an opposing motion was introduced and adopted.

MOTION: (Dystra, Debboun 2nd) Move that anyone applying to the BCE Intern program has to have a Bachelor’s degree in entomology. *Vote passes and motion carries.*

• A scheduled discussion of the development of a question bank for a BCE Qualifying Exam was tabled by the Chair.
• The meeting was adjourned at 3:24pm

Respectfully submitted:
Chris Stelzig, ESA Director of Certification and Data Management

NOTE: The next meeting will be the annual Certification Board meeting in Knoxville, TN at the ESA Annual Meeting Sunday, Nov 11, 2012: 12:30 PM-4:30 PM in the Board Room, 3rd floor (Convention Center)