MOTION: (Kamble, Copps 2nd) Move to accept and approve the minutes from the November 2012 Certification Board meeting. Vote passes unanimously and motion carries.

Presentation of Reports
- Stelzig presented the HQ report. Discussion areas included:
MOTION: (Copps, St Aubin 2nd) Move to grant the BCE-Retired status to Wayne Gellido and Lindsey Potts with an immediate effective date. Vote passes unanimously and motion carries.

- A review of the overall numbers of BCE and ACE certified individuals and applicants.
  - ACE growth should continue double-digit for next several years, crossing mark of 1,000 ACEs by December 2015.
  - Little to no growth in some of the smaller BCE Specialties
  - Slight overall growth in BCE numbers
  - Appx. 25% of ACEs are ESA members. This number has held steady over time.
  - There are a record number of ACE Prep Courses scheduled in the coming months (six between now and May).
  - Stelzig has attended numerous pest management conferences in recent months, including Purdue, Delaware, and the Tri-State conference in Maryland.
- A discussion of the primary activities of ESA HQ with respect to the certification programs, including
  - Development of a partnership with the Canadian Pest Management Association (CPMA). Stelzig has conferred with CPMA President Bill Melville. No major roadblocks are expected.
  - Development of a partnership with the National Pest Management Association (NPMA). Stelzig has met several times with Jim Fredericks and Stelzig/Gammel have met with Fredericks and NPMA Director Bob Rosenberg. The relationship will be largely informal with ESA focusing on certification and NPMA focusing on education and assisting with promotion of ACE. Debboun asked that the Board continue to be informed and stay involved with any developments.
  - The ACE Exam overhaul has hit a roadblock of limited time staff resources and Board involvement is required. Debboun asked St. Aubin if he could assist with a review of the existing ACE questions to determine their usability on the new ACE Content Outline. St. Aubin agreed.
  - The BCE Qualifying Exam needs new questions. Some older questions can be removed and form the basis for a BCE Qualifying Exam practice test. Kamble suggested that recent BCE test takers submit appx. five questions each for review. Stelzig and Copps asked that only those who pass the exam are able to submit questions. Stelzig will develop a protocol and submit to the BCE Examining Committee for review.
  - The development of the ACE Award continues. The Certification program is working with the ESA Committee on Awards to develop processes, rules, and procedures. HQ and St. Aubin will lead from the Certification side.
  - Wallet cards and certificates are being revised with Starr leading the effort.
  - Multiple other projects continue on a time-available basis.
- Candidates for BCE-Retired were presented.
- A candidate for BCE-Inactive was presented.

MOTION: (Dykstra, Kamble 2nd) Move to grant the BCE-Inactive status to Reginald Coler with an effective date of January 1, 2013. Vote passes unanimously and motion carries.

- No Governing Board report was presented
- ACE Committee has many projects on the table. St. Aubin is excited about all of the developments and ACE Prep Courses on the books. He singled out Laurie Jo Jensen who has held several since she became a BCE in 2012. He also noted that he views the ACE Qualifications as “living” and that they need to be adaptive over time as new situations unfold. Debboun thanked St. Aubin for his service.
- The Ad Hoc Military Committee report addressed the sequester and the negative implications it will have on travel. He reminded the CB that all field grade officers in the Army will be required to be BCE and asked Dykstra to see if a similar requirement could be instituted for the Navy.
- The Examination Committee and the Continuing Education Committee reports were combined and were presented by Kamble. He noted that he had submitted a Symposia for Entomology2013 and that the Board should offer 4 CEUs for it. He asked for HQ help to market this and Stelzig asked him to detail his request in an email.

MOTION: (Kamble, Copps 2nd) Move to grant 4 CEUs for those attending the BCE Symposium at Entomology2013. Vote passes unanimously and motion carries.
• Debboun asked for the Branch reports
  o No report was submitted for the Pacific, North Central, Eastern, Southeastern, or Southwestern Branch.
  o The International Branch (Rodriguez) noted that the BCE fees for those overseas are perhaps too high and highlighted the difficulties that some BCEs would have in attaining CEUs while in the Middle East. Copps asked about a developing nations fee for certification programs and Debboun questioned the legality of that. Stelzig suggested tabling the conversation until we could get an opinion from Gammel.

Board Discussion Items
• Stelzig presented the Agenda Brief “ACE Renewal Cycle and CEU Requirement” to the Board. After a short discussion the CB approved this in principle with an implementation left to the ACE Support Committee.

MOTION: (Kamble, Todd 2nd) Move to approve in principle the implementation of a three-year renewal cycle with a CEU requirement for all ACEs, with an implementation plan deferred to the ACE Support Committee. Vote passes unanimously and motion carries.

• Stelzig introduced the Agenda Brief “ACE Retired Option” and noted that though there is nobody yet who qualifies for this, the CB should be thinking proactively and establish the possibility before a request is received. The motion was adopted with little discussion.

MOTION: (Kamble, Rodriguez 2nd) Move to approve in principle the development and implementation of a Retired ACE classification, with an implementation plan deferred to the ACE Support Committee. Vote passes unanimously and motion carries.

• Stelzig introduced the Agenda Brief “ACE Applicants with Scientific Degrees”. The motion was adopted with little discussion.

MOTION: (Kamble, Copps 2nd) Move to approve in principle the process by which the eligibility requirements for ACE will be expanded to allow those who have earned a degree in entomology or a closely-related field to qualify for ACE certification before the full experiential requirement has been met, with an implementation plan deferred to the ACE Support Committee. It is suggested that the approval mirrors the BCE rules of eligibility. Vote passes unanimously and motion carries.

• Stelzig introduced the Informational Brief entitled “Review of BCE Specialties” which discussed the low volume of applications and renewals in some Specialty areas and the possibility that some other areas of entomology are not being served by Certification, such as Forensics. Debboun and Kamble noted the work involved in adding a new Specialty and the wisdom of determining interest prior to moving ahead.
  o Kamble asked the full Board to talk with colleagues to see if anyone would be interested in the development of a Forensics Specialty
  o Stelzig will visit with Neal Haskell again about the development of a Forensics Specialty.

New Business
• Copps asked that the development of an ACE Lawn and Ornamental be moved back to the forefront of importance. Debboun asked Copps or Kamble to lead the effort. Kamble agreed with Copps to assist. The pair will report back to the CB in June.
• Adjourned at 3:24pm

MOTION: (Kamble, Dykstra 2nd) Move to adjourn. Vote passes unanimously and motion carries.

Respectfully submitted:
Chris Stelzig, ESA Director of Certification and Data Management

NOTE: The next meeting will be a teleconference call on June 11, 2013 at 2:00pm Eastern.