MINUTES

Certification Board Members Present
Laura Higgins (Director) Forrest St Aubin (Director-Elect) Pat Copps (Past-Director)
Robin Todd (Eastern Branch) Dennis Ring (SE Branch) Shripat Kamble (Ad Hoc)
Jim Fredericks (Ad Hoc) A. “Stormy” Sparks (GB Rep)

Certification Board Committee Chairs Present
Arun Sen (CEU cte) Zia Siddiqi (ACE-I cte)

Staff Present
Chris Stelzig Matthew Chism

Guests Present
Robert Davis, BCE Mark Sheperdigian, BCE Jeff Weier, BCE
Harold Harlan, BCE

Certification Board Members Absent
Juan Rodriguez (Int. Branch) Andrew Sutherland (Pacific Branch) Molly Keck (SW Branch)
Stuart Mitchell (NC Branch) Robert Kunst (ACE Rep)

Meeting Call to Order 11:00am CST
Director Higgins convened the meeting with introductions of those present. A quorum was counted and the meeting was called to order. Following the introductions, a motion to approve the prior meeting’s minutes was received, seconded, and a vote was called.

MOTION: Move to approve the August 2015 minutes of the Certification Board. Vote carries.

Director's Report
Higgins reported on a successful and enjoyable year as Director. Noted that she has accepted a new position with her employer and will be moving to a non-entomology position. She deferred all other items on her report until later in the meeting.

Reports
Higgins asked for reports from the various committees and Branches. Items of note included:

- **Recertification committee** – Sen noted that during the audit process one report was rejected by the reviewer. Discussion ensued as to whether or not a person who has their BCE revoked due to a failed report would be due a refund of the annual fees. There was general agreement that this would not be appropriate, particularly due to the fact that by the time the revocation occurred the year would be mostly over.

- **Military committee** – No report was presented and dissolution of this committee was discussed. Harlan noted that there may be a possible opportunity for ACE recruitment in civilian military contractors. Issue was tabled for St. Aubin to consider in the new year as a possible committee charge.

- **Continuing Education** – Symposium on monitoring on track with reception sponsored by Rollins to follow. Group acknowledged Rollins representatives in the room (Siddiqi and Copps). Staff will provide a sign-up sheet for the BCE symposium to track attendance and acknowledge double CEU points, per previous decision of this board.

- **NorthCentral Branch** – Kamble (on behalf of Mitchell) suggested that the NC Branch may want to move their outreach award to become a national award that would annually be presented at the BCE
symposium. Higgins and Mitchell will discuss further and bring a request to the CB in early 2016 if they want to proceed.

- **Southwest Branch** – Davis (on behalf of Keck) asked if ESA staff could prepare a few slides for presentations at the Branch meetings. Stelzig promised to prepare them soon.

- **Headquarters** – Stelzig noted that the 4th consecutive year of BCE growth is now recorded with another (11th) year of consecutive growth for ACE. Leading indicators for both programs remain strong. Staff and the respective committees continue to seek partnerships with related organizations as well as avenues to promote ACE and BCE credentialing, including the development of new credentialing programs. Brief discussion about the next steps for the review and revision of the BCE Core and Medical/Veterinary Specialty exams. Staff intends to re-engage on that process early in 2016. No new Emeritus, Inactive, or Administrative status requests were received. Kamble asked if members of the certification committees could be listed on the website. Stelzig agreed to investigate.

**Discussion Items:**

**Annual Review:** As has become custom at the annual CB meeting, Higgins encouraged the Board to consider any needed changes to the Bylaws. No changes were requested at this time. Higgins recognized outgoing committee chairs and the incoming Director-Elect (Siddiqi). She further exhorted committee chairs to seek nominations to fill the vacancies and to bring them to the incoming CB Director (St. Aubin) for appointment. Fredericks was nominated to continue to serve in the Ad Hoc position on the Certification Board and he agreed to serve.

**ACE Recertification:** Per the August meeting minutes, Stelzig brought forward a discussion regarding the level of detailed reporting required of ACEs on their CEU renewal. Discussion ensued and all agreed that (a) the current level is insufficient, and (b) it should not become as cumbersome as the BCE PM&C report. Of particular interest to the group was the ability of ACEs to claim two annual credit hours by reading pest control publications. It was suggested that the ACE Support Committee consider the matter and bring a recommendation forward to the Board. Stelzig noted that only a handful of ACEs needed to renew for 2016, so the delay would have minimal impact on renewals. It was noted in the discussion by Merchant that Harlan was the person who originally suggested the ACE program. Higgins and the full Board commended Harlan for his suggestion.

**Proposed EPA Rules:**
New pesticide rules have recently been proposed by the US Environmental Protection Agency. The discussion centered around whether or not the ESACC wanted to support the rules, seek to change the proposed rules, or simply keep an eye on the discussion. Fredericks noted that NPMA is generally supportive of the proposed rules, the reciprocity between states in particular. No action was taken at this time.

At this point the Board moved into Executive Session and all non-voting members of the Certification Board were excused. The Board remained in Executive Session until the conclusion of the meeting.

**Certification Corporation Manual:**
One modification to the manual was suggested. The following motion was received, seconded, and approved.

|MOTION: Move to amend the Certification Corporation Manual to state that appointment to a BCE special committee only requires that the appointee be a sitting member of the Certification Board at the time of the appointment. Vote carries.|

Adjourned at 1:40pm CST