ESA Fellows Application Checklist

The checklist below outlines the required items for an ESA Fellow application.
Please review it carefully before submitting your application.

☐ **Professional Conduct Disclosure – Nominator (online form that is embedded in the application site)**

☐ **Professional Conduct Disclosure – Nominee (online form is sent to nominee after application is submitted)**

☐ **Nomination Letter** - A maximum three-page nomination letter stating the basis for the nomination, written by the nominator. The letter should focus on the specific area for which the individual is being nominated and highlight their professional accomplishments within that area only.

☐ **Endorsement Letters -** Letters from 4 individuals endorsing the candidate. Each letter is restricted to two-page maximum per letter. The Governing Board urges nominators to be expansive when seeking letters of support for Fellows nominations so as to reflect the inclusivity and diversity of ESA membership. See the ESA Fellows website for further information/recommendations.

  ☐ **Letter 1** ☐ **Two Page Maximum**

  ☐ **Letter 2** ☐ **Two Page Maximum**

  ☐ **Letter 3** ☐ **Two Page Maximum**

  ☐ **Letter 4** ☐ **Two Page Maximum**

  ☐ Do the letters of support reflect the inclusivity and diversity of ESA membership?

☐ **CV** – Maximum of 15 Pages

☐ **Biosketch -** Maximum of three pages

  ☐ The Biosketch template follows the current recommended format

  ☐ Maximum of three pages